



EMPLOYEE RECORDS
100 N. UNIVERSITY DRIVE , STE. NW130H
FORT WORTH, TX 76107
817- 814-27 61

REQUEST FOR EMPLOYMENT VERIFICATION LETTER

(FOR ADOPTION OR IMMIGRATION PURPOSES ONLY)

Name: _____

As shown on Social Security card

Social Security Number or FWISD ID _____

FWISD Job title: _____

Start date _____

Return this completed for _____ m by _____

Fax: 817-814-2765

E-mail PSOR\HHFRUGV@fwisd.org

Mail: Employee Records, 100 N. University Dr., STE NW130H, Fort Worth, TX 76107

You will be notified when your document is ready for pick-up.
Please provide your phone number or email address.

Phone number _____

E-mail address: _____