Mission: Preparing all students in college, career and

Dolores Huerta Elementary

Igniting in every child a passion for learning

Welcome Back Dolores Huerta Wolves!!!

August 19, 2019

Dear Students and Parents:

We, the faculty and staff of Dolores Huerta Elementary, want to welcome you to the 2019-2020 school year! Teachers and other school staff members want this year to be an especially good one for each child. For this to happen, we all have to work together.

The Dolores Huerta Parent/Student Handbook contains information that both students and parents are likely to need during the school year. The handbook is divided into three sections:

- The first section is especially for parents, with information all parents will need in assisting their child and responding to school-related issues;
- The second section is for students and their parents, to provide valuable information about programs, extracurricular, and other activities; and
- The third provides general information regarding school operations and requirements.

Parents and students should also become familiar with the Fort Worth Independent School District's Student Code of Conduct, required by state law and intended to promote school safety and an atmosphere for learning.

The Student Handbook is designed to be used in harmony with Board Policy and the Student Code of Conduct. Please be aware that the handbook is updated yearly, while policy adoption and revisions may occur throughout the year. Changes in policy that affect Student Handbook provisions will be made available to students and parents through newsletters and other communications.

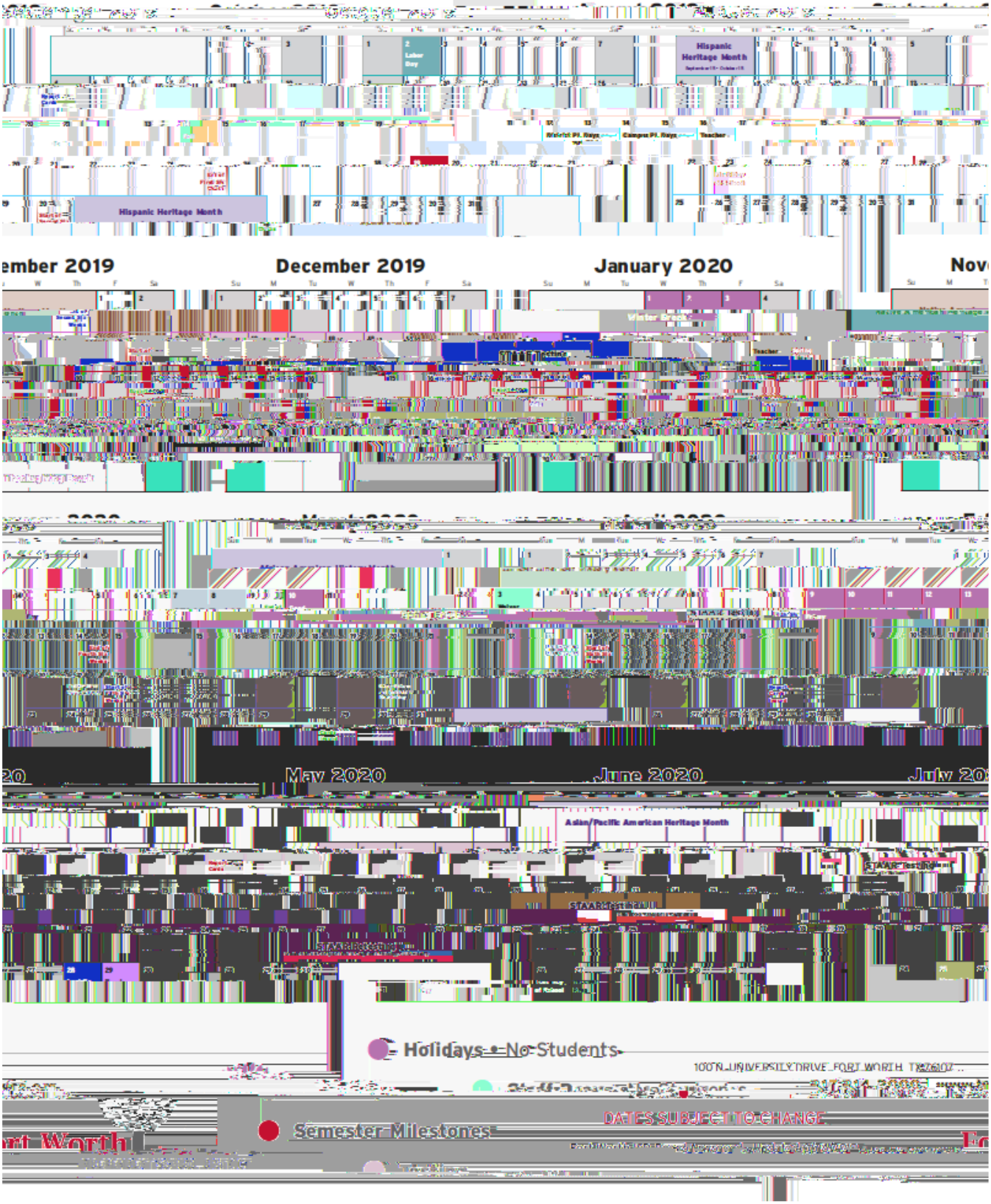
Please review the entire handbook with your child and keep it as a reference during this school year. If you or your children have questions about any of the material in this handbook, please contact a teacher, counselor, or the principal. Also, please complete and return the acknowledgment form, so that we have a record that you have received a copy of this handbook.

We thank you in advance for your cooperation regarding the education and safety of your child.

Sincerely,

Carla Coscia

FORT WORTH INDEPENDENT SCHOOL DISTRICT



Dolores Huerta Elementary
Student Handbook

REMINDERS FROM THE OFFICE

When visiting the school, please enter through the front entrance and sign in to retrieve a

classroom. 3rd through 5th grade students will be dismissed in front of the school at 3:05 p.m. The lane closest to the school will be used for picking up students. The middle lane is for moving cars not for picking up students. Please do not stop to pick up or drop off students in the middle lane as this will delay student pick up. Students are not allowed to cross lanes without parent assistance in the front or back parking lots.

Parents who chose not to pick up students in the front will have to exit their vehicles and walk to the front of the building and pick up the

GRADING-PROGRESS REPORTS

After the 3rd week of the reporting period, a Progress Report is sent to the parent if the student:

*is making below 70 or below in any subject

*is making

*has a significant drop in grades from one reporting period to the next.

*Midway through the six weeks reporting period, parents are encouraged to schedule a conference 814-4400.

HEAD LICE

Students who have head lice will be see by the nurse. Parents will be notified and medication for removal will be recommended.

MEDICINE AT SCHOOL

Students must be fever free for 24 hours before returning to school.

Certification by the physician or dentist that the medication is necessary and required in order for the student to remain in school is necessary for all medication in the building. In the absence of such necessity as certified by the physician or dentist, no medication of any kind shall be administered to any student. Students who take medic

STATE ASSESSMENTS

In addition to routine testing and other measures of achievement, students at certain grade levels will take state assessment tests in the following subjects:

Mathematics, annually in grades 3 5

Reading, annually in grades 3 5

Writing, including spelling and grammar, in grade 4

Science in grade 5

IOWA- Kindergarten-5th grade

Test results will be reported to students and parents; parents may review any assessment test that has been given to their child.

STAAR Assessment- No visitors allowed in the building during testing (including lunch).

TUTORING

Students who fall below district standards in language arts or math, or who are not reading on grade level should receive additional tutoring. This tutoring may occur during the school day, before, or after school. We also encourage parents to obtain extra tutoring outside of the school when possible.

SECTION II

CURRICULUM-RELATED INFORMATION

This section of the handbook contains pertinent requirements for academics and activities.

COMPUTER RESOURCES

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to Parents and their

s

RETENTION (1ST 5TH GRADE: based on grades and attendance)

Students that have an overall failing average for the year may be retained for the next school year.

SECTION III

8IW

HOW CAN BACTERIAL MENINGITIS BE PREVENTED?

Dolores Huerta Elementary Classroom Discipline

Teachers will utilize the following plan in their classrooms to ensure that they have tried every possible intervention to assist students with changing their inappropriate behavior. Each step in the process should be documented on the appropriate discipline forms.

Step 1 Warning or warnings/Review of Respect Agreement

Step 2 Conference with student / Review of Respect Agreement

Step 3 Teacher will send a note home with the student to be signed and returned.

Step 4 Teacher will contact the parent by phone, or in person to inform them about the inappropriate behavior and the interventions that will be used to help the student understand the consequences of their inappropriate choices. The interventions can include:

- Behavioral sheet or Contracts
- Student Conference
- Recess Detention and/or After School Detention

Step 5 Teacher will write an infraction and refer the student to the assistant principal.
At any time the teacher may decide to repeat any of the steps in order to correct inappropriate behavior.

Step 6 Refer to RTI through the school counselor.

Possible Consequences For Office Infractions

- Student Conference/ Phone call to parents
- Temporary, short term removal from classroom
- Administrator, Student, Parent, Teacher conference
- In-school suspension
- Emergency Removal- Being Sent Home From School
- Suspension From School- 1-3 Days
- Ticket Issued By The Fort Worth Police Department
- Central Office Diversionary Action Plan
- Central Office Conference/Third Party Hearing
- Alternative School Placement
- Arrested And Taken To The Juvenile Justice Detention Center

LOST AND FOUND

Please place names on clothing, lunch kits, and other belongings. Items turned in with names are d found located in the main foyer. Smaller lost items such as watches, glasses, and keys are kept in the school office. Students and parents may look at these items any time.

PERSONAL EQUIPMENT

LOOKING GOOD

Fort Worth ISD Standards of Dress

Guidelines for All Grades (Prekindergarten - 12)

- Tops (shirts or blouses) shall be tucked into clothing.

Secondary Grades 9-12

- Color: Any color is permitted.

[redacted]

LUCIENDO BIEN

Vestido se administrarán a nivel de escuela

ndergarten - 8° grado

Preki

ROPA SUPERIOR

- Color: Azul marino o blanco

ROPA INFERIOR

Fort Worth

Please refer to the following new steps in enforcing the dress code:

Calling parents of students out of dress code will begin at 7:45 a.m.

All a.m. monitors will send students out of dress code to the **front office** upon observing that they are out of dress code. The steps the counselor will use are listed below.

Students will remain in the **front office** until parent has been notified. A list of students will be provided to office personnel.

Steps to follow for students being out of dress code-

1. First time out of dress code-
   Phone call to parent to bring a shirt: If parent is unable to do so, student will wear one of our shirts, if available.
   Parent conference scheduled with counselor and administrator if financial assistance needed.

2. Second time out of dress code-
   Phone call to parent to bring a shirt.
   If parent is unable to do so, student may wear one of our shirts, if available.
   Warning letter sent.

3. Third time out of dress code-
   Phone call to parent to bring a shirt.

00000912 0 612

All students must have a parent permission form for each field trip signed and dated by the parents in order to participate. On these forms, parents will be notified as to the field trip destination and the approximate time of leaving the school and of the return time to school.

their children are going on a field trip so that parents can plan their schedules and doctor/dentist visits accordingly. Teachers will give a copy of this notice to the office.

Parents, please remember that students can wear their Huerta spirit school shirts on field trips.

Mrs. Rivera and Ms. Morgan will have background check forms.

USE OF FACILITIES BEFORE AND AFTER SCHOOL

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place.

The following areas are open to students before school beginning at 7:40 a.m.

-Cafeteria

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

After dismissal of school in th

3. Report any unsafe items or behavior to the adult/teacher on duty
4. Take turns and follow rules for using equipment and/or activities
5. Report animals or insects to an adult (do not touch)

STUDENT PLEDGE

Today I do more than I have to do. I treat others as I want to be treated and I am a better person.

HUERTA SOUND OFF

Huerta shines bright as you can see
*echo

*echo
We outshine all the rest
*echo

*echo
Huerta ***Elementary***

HUERTA CHEER

RED HOT
Our school is red hot (clap clap)
Our school is red hot (clap clap)
Our school is R-E-D red H-O-T hot

Options and Requirements
For Providing Assistance to Students Who Have Learning Difficulties or Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the person listed for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services.

Dolores Huerta Elementary School

Student Handbook Acknowledgment Form

My child and I have received a copy of the Dolores Huerta Elementary Student Handbook for 2019-2020. This handbook should be reviewed and kept as a reference. It was intended to promote school safety and an atmosphere for learning.

I understand that this handbook contains information that my child and I may need during the school year and that all students will be held accountable for its contents and their behavior. Furthermore, I understand that my child may be subject to disciplinary consequences if he/she fails to adhere to these policies and guidelines.

_____ _____

Signature

_____ _____

_____

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